

2022 ANNUAL REPORT




Living & Learning Pakenham Inc.

6B Henry Street
Pakenham VIC 3810
A0019009A

Skills and Wellbeing Centre
**Living &
learning** Inc.

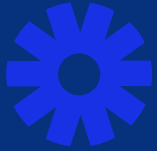
www.livinglearning.org.au

REPORT NO. 35



*"alone
we can do so little,
together
we can do so much"*

Helen Keller



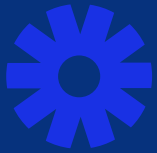
Acknowledgement

Living & Learning Pakenham acknowledges the Australian Aboriginal and Torres Strait Islander peoples as the first inhabitants of the nation and the traditional custodians of the lands where we live, learn and work.

We pay our respects to the Bunurong people of the Kulin Nation, whose cultures and customs have nurtured, and continue to nurture, this land, and pay our respects to all elders past and present.

We are committed to a positive future for the Aboriginal and Torres Strait Islander community.





Our Vision, Mission & Values

Vision

A healthy and connected community that thrives on a foundation of justice, equality and social inclusion.

Mission

Alleviate disadvantage within 'at risk' communities. Proactively respond to identified need, by designing and implementing projects and programs that deliver skills and resources to enable full and effective participation in society. To empower the marginalised and vulnerable in our community by providing highest quality education, support, employability skills and community connection. Be the preeminent provider in Cardinia Shire of services enabling participation regardless of cultural, socio economic status or educational background.

Values

Respect

- We approach everything we do with integrity and respect for the dignity of each individual.

Social Justice

- We recognise and support the rights of all community members to participate fully in society.

Inclusion

- We prioritise culturally safe and inclusive practices.

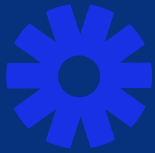
Diversity

- We celebrate difference and acknowledge all community members as equals.

Equity

- We acknowledge systemic discrimination exists and support equal access.





What we do

Respond to Community Need

Connect with all levels of government and community groups to identify community need and respond by designing new programs and/or by undertaking new projects. Foster partnerships with like-minded entities to deliver outcomes aligned with our mission and vision.

Learn Local Community Education

We provide quality training, education and skill development for individuals and community groups in a caring, supportive and flexible environment, which contributes to the economic development and well being of the individual and community.

Neighbourhood House

We support and facilitate community development programs and activities with particular emphasis on those that are disadvantaged and/or vulnerable. We promote participation and inclusion in a caring, supportive environment, contributing to the social, cultural development and well being of individuals and the community.

Information, Referral & Support

We reduce disadvantage by providing services that contribute to the social development and wellbeing of individuals and the community. Building on a relationship of trust and respect, we are well placed to be the community connector between the individual and external resources.

Manage a Community Space

We maintain community space and ensure maximum usage of shared space by community members and groups.





Our Impact

Living and Learning Pakenham Inc.

Real Impact. Real Value.

INCOME \$905,538

VALUE \$5,116,060

This figure includes the value of:

Improved quality of life through social connection:
\$662,444

Volunteer contributions: **\$375,648**

Emergency relief provided: **\$123,996**

Services provided: **\$476,432**

Adult Community Education: **\$3,474,378**

Social enterprise goods & services: **\$486**

This community value equates to:

\$5.65 for every \$1 of income

\$46.98 for every \$1
of Neighbourhood House Coordination Program
funding

Over **\$1,382.72** for every hour the
neighbourhood house is in use

Emergency relief value includes:

- Food and groceries: **\$76,992**
- Cash/prepaid or gift card: **\$5,004**
- Public transport cards: **\$12,000**
 - Clothing: **\$12,000**
- Personal care & hygiene items: **\$18,000**

Services value includes:

- Computer/internet usage: **\$960**
- Facilities use or hire: **\$436,320**
 - Tax Help: **\$500**
- Auspicing other organisations: **\$3,162**
- Community lunch, frozen or other meals: **\$9,240**
- Fee for service activities: **\$13,176**
- Power Saving Bonus: **\$15,750**

Employment value

9.8 FTE jobs

including 7.1 direct and 2.8 indirect
Full Time Equivalent positions



These values are produced by Neighbourhood Houses Victoria based on data provided by Living and Learning Pakenham Inc. in the 2022 Neighbourhood Houses Survey. Only a limited range of activities where a determinable valuation method exists are included.



Chair's Statement

Recovery from the Pandemic

LLP experienced a slow recovery from the pandemic in 2022. There was great success in winning projects to such an extent that Income from projects has grown from 6 percent in 2019 to 57 percent in 2022. Much of this enormous and important growth can be attributed to the efforts of Glenda George who joined LLP in late 2020 and Max Godber who manages the Community Garden.

The change in the composition of revenue has necessitated growth in the skills required by the staff to include project management skills and a willingness to take on new roles and responsibilities. The changing demographic profile of Pakenham has also increased the importance of digital marketing and communication skills.

During 2022 the Board Skills Matrix was refreshed, and a range of policies were updated including Fraud Prevention, Leave Entitlements, Finance Management, Risk Management, Fundraising, and a suite of policies were developed covering Child Safety arising out of the Child Safe Standards initiative of the State Government. All this work can also be attributed to Tina Valentine.

The approach of collaboration with other entities was continued with good relationships being maintained with relevant Federal and State Government Departments, the Cardinia Shire Council, the Pakenham Show Committee, the Men's' Shed and other like-minded bodies. For example a range of sustainability projects were undertaken by the Community Garden in conjunction with the Community Alliance for Waste Reduction and Sustainability including a Community Compost Hubs and coffee cup recycling.

Unfortunately the infrastructure issues of leaks and termites have continued to cause difficulties and the proposal for a new building has been shelved.

Finally, I must pay tribute to our outstanding CEO, Miriam Cadwallader and all the staff and volunteers who work so hard to make LLP a continuing success story

Dr Ian Fraser



CEO's Statement

A year with unique challenges

Looking back on 2022, I take pride in our collective achievements, as we reinforced the solid foundation of our diversified and resilient platform. Each year brings new challenges and opportunities, this year was no different with the pandemic continuing to impact our lives in many ways. Many of us hoped 2022 would be the end of the pandemic, however this was not the case, after all the disruptions and social restrictions we struggled with "COVID fatigue". But, as always, the LLP team put community first, responding to client needs and looking at ways to break down barriers causing social isolation and loneliness. Our work focused on supporting the most vulnerable learners and clients with a range of relief services, adult education, and volunteer opportunities at the Centre. New services were added to the program, and we engaged hundreds of people from across the Shire in our community development activities.

2022 saw the resignation of our longest serving staff member, Karen Todd. Karen was first employed in 2007 as an ESL trainer and soon became our Program manager. Karen's resignation has left a massive hole to the history of LLP, we miss her dearly and wish her all the best in her new adventures.

LLP values the partnerships and collaborative relationships with local organisations and groups that strengthen our program, process, and opportunities that we can offer the diverse range of people we engage with daily.

As the Chief Executive Officer at LLP I am fortunate to work very closely with the Board of Governance, in particular the Executive team, Ian Fraser, Tina Valentine and Frank Piccolo. We have been on a roller coaster ride this year forging the path forward for bigger and greater things at LLP. I could not imagine a greater group of people to take this ride with. Thank you does not express my gratitude for your commitment, dedication and support. I can't wait to see where the new year takes us!

I would like to acknowledge the Cardinia Men's Shed for their support to myself and LLP, they never say no and have been teaching me a thing or 2 out in the Shed. These men do so much for the community, I am in awe of their energy and passion.

Finally, a huge thank you to my staff and volunteers for your ongoing commitment and dedication to our community. Every day you demonstrate how together we can achieve amazing things!

Miriam Cadwallader



Community Engagement

Nora's Citizenship Journey

Nora travelled to Australia from Kosovo in 2016. She came to Australia on a visitor visa and after being granted permanent residency settled in Pakenham. *"I really liked all of the open space in Pakenham now there are families from lots of different countries".*

In 2020 Nora started online English language classes but found it too difficult with her young daughter, so in 2022 she enrolled in classes at Living & Learning Pakenham. The class setting has worked well for Nora and she really enjoys spending time with her fellow students.



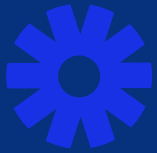
"I want to become an Australian citizen because I love this country. I want to be here with my family and I want to vote in the elections to make good choice for my daughter's future"

The current waiting time for a citizenship test is up to one year and when you are selected to sit the test you are only given two weeks' notice. *"I did a lot of study for the test. I studied the Government Citizenship Book every night until 2am and did a lot of research. My husband supported me, I am so proud of him. John also helped me a lot to understand the meanings of words and what the questions were asking".*

"When I received my results and I passed I could not believe it, I was so happy"

"I studied Justice in Kosovo for four years and I would like to do more study and become a lawyer in Australia. That is my dream!"

John Curtis, Nora's English language teacher said, *"Nora is an excellent student. She is academic, motivated and determined to succeed. Her English has improved greatly since she commenced our English class late last year. She enjoys setting herself goals and challenges".*



Events





Community Garden

Continues to provide a welcoming garden space for newcomers, young and old.

The volunteer base is increasingly diverse, including people with cultural backgrounds such as Indian, Sri Lankan, Filipino, South Sudanese, among others. In conjunction with the Department of Justice program, we have been able to realise several projects and enhancements to the space, including:

- Installing a protected netted structure for the fruit tree orchard,
- Beginning work to establish a Sensory Play Garden adjacent to the Community Garden space,
- Beginning work on creating gardens for wheelchair users,
- Renewing the LLP deck with a fresh coat of decking oil,
- Installing an irrigation system in the Community Nursery.

Having secured over \$10,000 in funding from various sources including grants, donations and seedling sales the community garden has been able to expand and grow throughout 2022 and beyond.



Plans for the future upgrades to the Community Garden

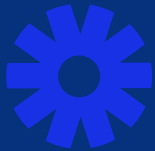
"My name is Sylvia, and I have been volunteering at Pakenham Community Garden over 2 years. It is a beautiful place and it is rewarding to grow and look after so many plants. We sell plants to the public and grow plants for local farmers. We also meet many nice people from all parts of the world. It is the best decision I made to get me through retirement."



2022 Fast Facts

- Volunteers – 46
- Volunteer contribution – 156 hours per week
- Participants accessing the centre per week – 884
- People participating in LLP activities per week – 310
- Number of activity sessions delivered by LLP – 1,071
- Number of attendances in events – 11,705
- Referrals to other agencies – 135
- Food relief – 320 kgs, \$76,992
- Material relief – \$5,004
- People seeking support each month – 197
- Community groups using the centre each month – 19
- Room use by external organisations per month – 808 hours
- Partnerships – 15
- Projects managed by LLP – 40
- Pre-accredited student contact hours delivered – 19,775
- Module enrolments – 247





Funding Acknowledgements

One factor that remains steady from year to year, is our appreciation for the assistance and recurrent funding that we receive from the Cardinia Shire Council, Adult Community & Further Education Board (ACFE) and the Department of Families, Fairness and Housing (DFFH), which allows us to continue to grow and develop the programs and services that we offer to the community.



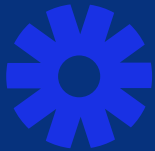
Recurrent - \$198,699
Other -\$16,323



Recurrent - \$34,572
Projects -\$118,721



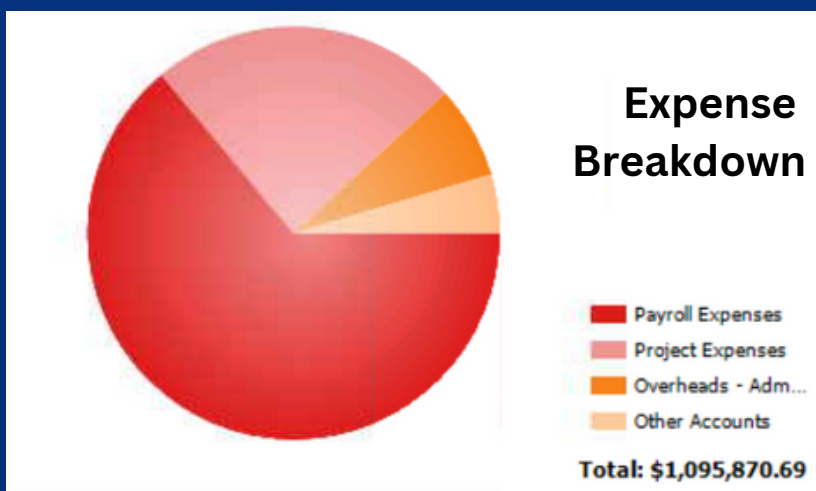
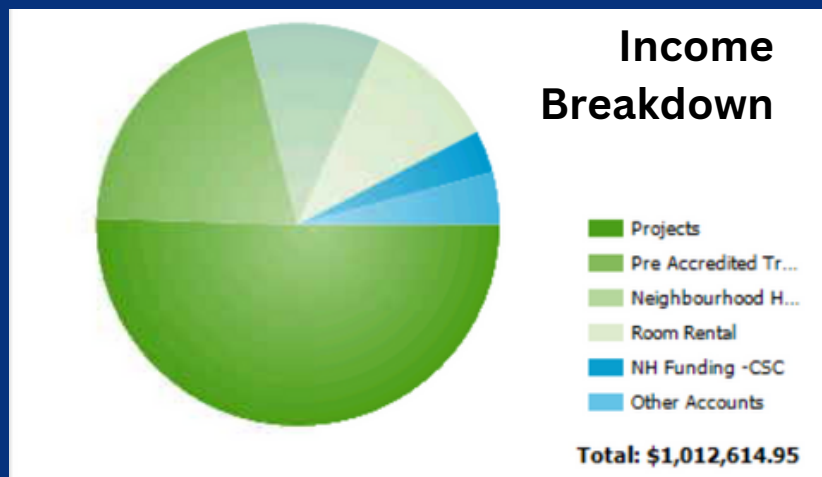
Recurrent - \$119,768
Projects - \$29,030



Finances

Income

- Revenue for the year 2022 was \$965,232, a slight increase of 3% compared to 2021.
- Income from Room rental increased by 27% as Covid lockdowns relaxed.
- Income from projects increased by 16% from 2021.



Expenses

- Expenses for the year 2022 was \$1,051,683, an increase of 5% compared to 2021.
- Income from projects increased by 16% from 2021.
- Payroll/Contractor expenses were 64% of the total expenditure for 2022.

Summary

For the year 2022, Living & Learning Pakenham Inc. had a net deficit of \$86,451, this was due in part to the increase in Projects received in 2021 being completed in 2022.

The audit report has been prepared by LDAssurance and Associates Chartered Accountants who have expressed the opinion that the report presents a true and fair view of the financial position of Living & Learning Pakenham Inc. as at 31 December 2022.



Living & Learning Pakenham Inc.

ABN: 26 237 128 770

Financial Statements

For the Year Ended 31 December 2022

Living & Learning Pakenham Inc.

ABN: 26 237 128 770

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For the Year Ended 31 December 2022

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**LEAD AUDITOR'S INDEPENDENCE DECLARATION
UNDER SUBDIVISION 60-C OF THE
AUSTRALIAN CHARITIES AND NOT-FOR-PROFIT COMMISSION ACT 2012**

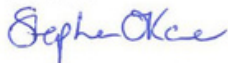
To the Board of Living & Learning Pakenham Inc.:

I declare that, to the best of my knowledge and belief, in relation to the audit for the year ended 31 December 2022 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the *Australian Charities and Not-For-Profit Commission Act 2012* in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

LDAssurance
Chartered Accountants

Stephen O'Kane
Partner



Dated this 12th day of May 2023
330 Collins Street, Melbourne.

Statement of Profit or Loss and Other Comprehensive Income

For the Year Ended 31 December 2022

	2022 \$	2021 \$
Income		
ACFE grants	5,500	5,500
Business cost assist program	-	43,400
Course income	27,674	13,570
Interest income	463	749
JobKeeper	-	85,800
Neighbourhood House income	144,217	143,024
Pre-accredited training – ACFE	200,281	198,676
Pre-accredited training – Other	6,220	7,760
Projects income	465,540	337,424
Reimbursements received	1,063	6,234
Room rental	108,629	62,204
Other income	5,645	1,197
Total income	965,232	905,538
Expenses		
Administration expenses	(79,818)	(68,258)
Depreciation expenses	(12,646)	(13,939)
Contract labour	(30,872)	(25,786)
Employee expenses	(581,361)	(571,782)
Grant expenses	-	(2,000)
Marketing expenses	(324)	(1,499)
Project expenses	(282,528)	(213,383)
Superannuation	(57,378)	(52,163)
WorkCover	(6,756)	(6,388)
Total expenses	(1,051,683)	(955,198)
Profit/(loss) for the year	(86,451)	(49,660)
Other comprehensive income		
Other comprehensive income	-	-
Total comprehensive income for the year	(86,451)	(49,660)

Statement of Financial Position

As At 31 December 2022

	Note	2022 \$	2021 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	4	410,399	426,890
Trade and other receivables	5	4,642	9,122
Other assets	7	2,154	2,542
TOTAL CURRENT ASSETS		417,195	438,554
NON-CURRENT ASSETS			
Property, plant and equipment	6	31,784	43,878
TOTAL NON-CURRENT ASSETS		31,784	43,878
TOTAL ASSETS		448,979	482,432
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	8	62,114	44,770
Lease liabilities		-	637
Employee benefits	10	88,606	91,420
Other financial liabilities	9	180,891	138,259
TOTAL CURRENT LIABILITIES		331,611	275,086
NON-CURRENT LIABILITIES			
Employee benefits	10	4,498	8,025
TOTAL NON-CURRENT LIABILITIES		4,498	8,025
TOTAL LIABILITIES		336,109	283,111
NET ASSETS		112,870	199,321
EQUITY			
Accumulated surplus		112,870	199,321
TOTAL EQUITY		112,870	199,321

Living & Learning Pakenham Inc.

ABN: 26 237 128 770

Statement of Changes in Equity For the Year Ended 31 December 2022

2022

	Accumulated Surplus
	\$
Balance at 1 January 2022	199,321
Loss for the year	(86,451)
Balance at 31 December 2022	112,870

2021

	Accumulated Surplus
	\$
Balance at 1 January 2021	248,981
Loss for the year	(49,660)
Balance at 31 December 2021	199,321

The accompanying notes form part of these financial statements.

Living & Learning Pakenham Inc.

ABN: 26 237 128 770

Statement of Cash Flows For the Year Ended 31 December 2022

	2022	2021
Note	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from customers	1,011,881	983,960
Payments to suppliers and employees	(1,027,646)	(968,712)
Interest received	463	749
Net cash provided by/(used in) operating activities	14 (15,302)	15,997
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of property, plant and equipment	(552)	(8,358)
Net cash provided by/(used in) investing activities	(552)	(8,358)
CASH FLOWS FROM FINANCING ACTIVITIES:		
Payment of lease liabilities	(637)	(1,529)
Net cash provided by/(used in) financing activities	(637)	(1,529)
Net increase/(decrease) in cash and cash equivalents held	(16,491)	6,110
Cash and cash equivalents at beginning of year	426,890	420,780
Cash and cash equivalents at end of financial year	4 410,399	426,890

The accompanying notes form part of these financial statements.

Notes to the Financial Statements

For the Year Ended 31 December 2022

The financial report covers Living & Learning Pakenham Inc. as an individual entity. Living & Learning Pakenham Inc. is a not-for-profit Association, registered and domiciled in Australia.

The functional and presentation currency of Living & Learning Pakenham Inc. is Australian dollars.

Comparatives are consistent with prior years, unless otherwise stated.

1 Basis of Preparation

In the opinion of the Board, the Association is not a reporting entity since there are unlikely to exist users of the financial statements who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the *Associations Incorporations Reform Act 2012* and the *Australian Charities and Not-for-profits Commission Act 2012*.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 *Presentation of Financial Statements*, AASB 107 *Statement of Cash Flows*, AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors* and AASB 1054 *Australian Additional Disclosures*.

The financial statements and material accounting policies all comply with the recognition and measurement requirements in Australian Accounting Standards.

2 Summary of Significant Accounting Policies

(a) Revenue and other income

Revenue from contracts with customers

The core principle of AASB 15 is that revenue is recognised on a basis that reflects the transfer of promised goods or services to customers at an amount that reflects the consideration the Association expects to receive in exchange for those goods or services. Revenue is recognised by applying a five-step model as follows:

1. Identify the contract with the customer
2. Identify the performance obligations
3. Determine the transaction price
4. Allocate the transaction price to the performance obligations
5. Recognise revenue as and when control of the performance obligations is transferred

Generally the timing of the payment for sale of goods and rendering of services corresponds closely to the timing of satisfaction of the performance obligations, however where there is a difference, it will result in the recognition of a receivable, contract asset or contract liability.

None of the revenue streams of the Association have any significant financing terms as there is less than 12 months between receipt of funds and satisfaction of performance obligations.

Notes to the Financial Statements

For the Year Ended 31 December 2022

2 Summary of Significant Accounting Policies (continued)

(a) Revenue and other income (continued)

Grant income

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligations is satisfied.

The performance obligations are varied based on the agreement but may include management of education events, vaccinations, presentations at symposiums.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Revenue recognition policy for contracts which are either not enforceable or do not have sufficiently specific performance obligations (AASB 1058)

Amounts arising from grants in the scope of AASB 1058 are recognised at the assets fair value when the asset is received. The Association considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard. Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

Donations

Donations collected, including cash and goods for resale, are recognised as revenue when the Association gains control of the asset

Other income

Other income is recognised on an accruals basis when the Association is entitled to it.

(b) Income Tax

The Association is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

(c) Goods and services tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payable are stated inclusive of GST.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

Notes to the Financial Statements

For the Year Ended 31 December 2022

2 Summary of Significant Accounting Policies (continued)

(d) Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment.

Items of property, plant and equipment acquired for significantly less than fair value have been recorded at the acquisition date fair value.

Plant and equipment and building improvements are measured using the cost model.

Depreciation

Property, plant and equipment, excluding freehold land, is depreciated on a reducing balance basis over the assets useful life to the Association, commencing when the asset is ready for use.

The depreciation rates used for each class of depreciable asset are shown below:

Fixed asset class	Depreciation rate
Buildings	10%
Furniture, Fixtures and Fittings	20% - 33%
Office Equipment	10% - 20%

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

(e) Financial instruments

Financial instruments are recognised initially on the date that the Association becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, the Association classifies its financial assets into the following categories, those measured at:

- amortised cost
- fair value through profit or loss - FVTPL
- fair value through other comprehensive income - equity instrument (FVOCI - equity)
- fair value through other comprehensive income - debt investments (FVOCI - debt)

Financial assets are not reclassified subsequent to their initial recognition unless the Association changes its business model for managing financial assets.

Notes to the Financial Statements

For the Year Ended 31 December 2022

2 Summary of Significant Accounting Policies (continued)

(e) Financial instruments (continued)

Financial assets (continued)

Amortised cost

The Association's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents in the statement of financial position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, foreign exchange gains or losses and impairment are recognised in profit or loss. Gain or loss on derecognition is recognised in profit or loss.

Trade receivables

Impairment of trade receivables have been determined using the simplified approach in AASB 9 which uses an estimation of lifetime expected credit losses. The Association has determined the probability of non-payment of the receivable and multiplied this by the amount of the expected loss arising from default.

The amount of the impairment is recorded in a separate allowance account with the loss being recognised in finance expense. Once the receivable is determined to be uncollectable then the gross carrying amount is written off against the associated allowance.

Where the Association renegotiates the terms of trade receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Other financial assets measured at amortised cost

Impairment of other financial assets measured at amortised cost are determined using the expected credit loss model in AASB 9. On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Financial liabilities

The Association measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Association comprise trade payables, bank and other loans and lease liabilities.

(f) Cash and cash equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

Notes to the Financial Statements

For the Year Ended 31 December 2022

2 Summary of Significant Accounting Policies (continued)

(g) Leases

The lease liability is initially measured at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Association's incremental borrowing rate is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is remeasured whether there is a lease modification, change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI) or a change in the Association's assessment of lease term.

Exceptions to lease accounting

The Association has elected to apply the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. The Association recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

(h) Employee benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements.

(i) Adoption of new and revised accounting standards

The Association has adopted all standards which became effective for the first time at 31 December 2022, the adoption of these standards has not caused any material adjustments to the reported financial position, performance or cash flow of the Association.

Notes to the Financial Statements

For the Year Ended 31 December 2022

3 Critical Accounting Estimates and Judgments

Those charged with governance make estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below.

Key estimates - employee benefits

As described in the accounting policies, employee benefits are measured at management's best estimate of the expenditure required to settle the obligation at the end of the reporting period. These estimates are made taking into account a range of possible outcomes and will vary as further information is obtained.

4 Cash and Cash Equivalents

	2022	2021
	\$	\$
Cash on hand	271	271
Bank balances	313,741	248,621
Term Deposits	50,000	50,000
Deposit accounts	46,387	127,998
	410,399	426,890

5 Trade and other receivables

CURRENT

Trade receivables	4,642	9,122
Total current trade and other receivables	4,642	9,122

The carrying value of trade receivables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

The maximum exposure to credit risk at the reporting date is the fair value of each class of receivable in the financial statements.

Notes to the Financial Statements

For the Year Ended 31 December 2022

6 Property, plant and equipment

	2022 \$	2021 \$
Building improvements		
At cost	51,428	51,428
Under lease	(39,597)	(34,455)
Total building improvements	11,831	16,973
Office Furniture		
At Cost	62,663	62,663
Accumulated depreciation	(58,409)	(57,345)
Total office furniture	4,254	5,318
Equipment & furnishings		
At cost	239,647	239,096
Accumulated depreciation	(223,948)	(217,509)
Total equipment & furnishings	15,699	21,587
Total property, plant and equipment	31,784	43,878

Movements in carrying amounts of property, plant and equipment

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Building Improvements \$	Office furniture \$	Equipment & furnishings \$	Total \$
Year ended 31 December 2022				
Balance at the beginning of year	16,973	5,318	21,587	43,878
Additions	-	-	552	552
Depreciation expense	(5,142)	(1,064)	(6,440)	(12,646)
Balance at the end of the year	11,831	4,254	15,699	31,784

	Building Improvements \$	Office furniture \$	Equipment & furnishings \$	Total \$
Year ended 31 December 2021				
Balance at the beginning of year	13,821	6,647	28,991	49,459
Additions	7,720	-	638	8,358
Depreciation expense	(4,568)	(1,329)	(8,042)	(13,939)
Balance at the end of the year	16,973	5,318	21,587	43,878

Notes to the Financial Statements

For the Year Ended 31 December 2022

7 Other Assets

	2022	2021
	\$	\$
CURRENT		
Prepayments	2,154	2,542

8 Trade and Other Payables

CURRENT		
Trade payables	32,407	20,716
PAYG payable	5,070	8,846
Superannuation payable	5,827	7,924
Accrued expense	18,076	6,359
Credit card	734	925
	<u>62,114</u>	<u>44,770</u>

Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying value of trade and other payables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

9 Other Financial Liabilities

CURRENT		
Grants in advance	180,891	138,259

10 Employee Benefits

CURRENT		
Long service leave	37,634	33,322
Annual leave	50,972	58,098
	<u>88,606</u>	<u>91,420</u>
NON-CURRENT		
Long service leave	4,498	8,025

11 Auditors' Remuneration

Remuneration of the auditor LD Assurance, for:		
Audit and assistance with the preparation of the financial statements	6,600	6,500

12 Contingencies

In the opinion of those charged with governance, the Association did not have any contingencies at 31 December 2022 (31 December 2021: None).

Notes to the Financial Statements

For the Year Ended 31 December 2022

13 Related Parties

The members of the Board for the year were:

Ian Fraser	President
Tony Ross	Vice President
Tina Valentine	Secretary
Frank Piccolo	Treasurer
Prachi Beniwal	Board member
Marian Matic	Board member
Thuch Ajak Manyok	Board member
Aanchal Meshram	Board member (resigned 5 April 2022)

All Board members of Living & Learning Pakenham Inc. act in an honorary capacity. No Board member received or was entitled to receive a fee solely by virtue of their position as a Board member.

14 Cash Flow Information

Reconciliation of net income to net cash provided by operating activities:

	2022	2021
	\$	\$
Profit/(loss) for the year	(86,451)	(49,660)
Non-cash flows in profit:		
- depreciation	12,646	13,939
Changes in assets and liabilities:		
- (increase)/decrease in trade and other receivables	4,480	(6,761)
- (increase)/decrease in prepayments	388	35
- increase/(decrease) in income in advance	42,632	17,379
- increase/(decrease) in trade and other payables	17,344	20,182
- increase/(decrease) in employee benefits	(6,341)	20,883
Cashflows from operations	<u>(15,302)</u>	<u>15,997</u>

Borrowing facilities

Total facilities

Bank overdraft	50,000	50,000
Credit Card	1,000	1,000
	<u>51,000</u>	<u>51,000</u>

Used at reporting date

Bank overdraft	-	-
Credit Card	734	925
	<u>734</u>	<u>925</u>

Unused at reporting date

Bank overdraft	50,000	50,000
Credit Card	266	75
	<u>50,266</u>	<u>50,075</u>

Notes to the Financial Statements

For the Year Ended 31 December 2022

15 Events after the end of the Reporting Period

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Association, the results of those operations or the state of affairs of the Association in future financial years.

16 Statutory Information

The registered office and principal place of business of the association is:

Living & Learning Pakenham Inc.

6B Henry Street

Pakenham VIC 3810

Living & Learning Pakenham Inc.

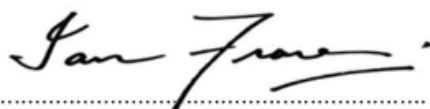
ABN: 26 237 128 770

Statement by the Board

In the opinion of the Board of Living Learning Pakenham Inc.:

- there are reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- the financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and the *Associations Incorporations Reform Act 2012*.

Signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profit Commission Regulations 2022*.



Dr Ian Fraser - Chairperson



Mr Frank Piccolo - Treasurer

Dated 10 May 2023