

English as an Additional Language (EAL) Volunteer

Living & Learning Pakenham Inc. (LLP) is a community based Learn Local Organisation that is located in the south-eastern suburbs of Melbourne. The organisation is government-funded to deliver pre-accredited programs, aimed at informing and engaging community members of all ages and backgrounds who may face barriers to access and participation.

LLP is known for delivering education and pathways programs that support people with low levels of English language, literacy, and numeracy, especially those who have been long-term unemployed or come from backgrounds of disrupted schooling, trauma, marginalisation, and intergenerational disadvantage. LLP aims to provide programs that address gaps in local service provision and supports people with complex needs.

The multidisciplinary team at LLP is dedicated to making a positive impact in the community by empowering vulnerable members and promoting social inclusion. LLP's innovative and dynamic approach towards its work reflects a commitment to achieving its vision for a healthy and connected community that thrives on a foundation of justice, equality and social inclusion.

About the Opportunity

LLP is currently seeking enthusiastic and dedicated volunteers to assist in our pre-accredited English as an Additional Language (EAL) programs on Monday, Tuesday, and Wednesday. This is a great opportunity to support adult learners from diverse backgrounds in developing their English language skills in a welcoming and inclusive environment.

Role and Responsibilities

As a volunteer, you will:

- Support the EAL tutor in delivering lessons and activities
- Assist learners with speaking, listening, reading, and writing tasks
- Provide encouragement and guidance to help build learners' confidence
- Help create an inclusive and engaging learning space
- Assist with classroom setup/pack up and resource preparation as needed

Skills and Attributes

We are looking for individuals who:

- Have strong communication skills and a passion for helping others
- Are patient, empathetic, and culturally sensitive
- Can work collaboratively with tutors and learners
- Have prior experience in teaching, tutoring, or language support (desirable but not essential)

Note: *Living & Learning Pakenham is a child safe organisation that is committed to ensuring the wellbeing of children and young people and protecting them from harm.*

Applicants must either currently hold or be able to obtain a valid Working with Children Check and Police check.

Time Commitment

Volunteers are required for Monday, Tuesday, and Wednesday, with session times to be confirmed. A regular commitment is preferred to ensure continuity for learners.

Location

Living & Learning Pakenham Inc. 6b Henry Street, Pakenham

What we offer

- Flexible, friendly workplace
- Opportunity for further professional development
- Supportive and inclusive team
- Free parking

How to Apply

If you are interested in volunteering, please submit an Expression of Interest outlining your relevant experience, skills, and availability.

For more information, or to apply, please contact Jo Campos at jo@livinglearning.org.au or on 03 5941 2389. Please include the subject line “**EAL Volunteer – EOI**” on your email.

We look forward to hearing from you!

Successful applicants will be provided training and induction into Living & Learning Pakenham’s processes and procedures.